



## Assessment Application

**TAKE NOTE:** All applicants applying for any of the IOPSA Assessment(s) must be in possession of a Valid PIRB Licence; failure to produce such Licence shall result in successful applicants receiving an attendance-only Certificate and the inability to sign-off works pertaining to the applicable Assessment applied for.

Applications can be sent to [inspections@iopsa.org](mailto:inspections@iopsa.org) or call 031 462 0975

**\*NB\* Applicants are to contact IOPSA to Validate their training (provider) before Application.**

Complete the Application in Legible print with Black/ Blue ink once you have read and accepted all of the Terms, Rules and Policies herein. Initial All pages and sign the Declaration in full.

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First

Address: \_\_\_\_\_  
Street Address House/Unit #

\_\_\_\_\_ City Region Postal Code

Telephone: \_\_\_\_\_ Email \_\_\_\_\_

SA ID No: \_\_\_\_\_ PIRB No.: \_\_\_\_\_ IOPSA Membership Number/  
Company Name: \_\_\_\_\_

### Invoice Details

Invoice To: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
Company Name/ Applicant Name (If different to Applicant)

Address: \_\_\_\_\_  
Postal Address City Postal Code

Telephone: \_\_\_\_\_ Email \_\_\_\_\_

Company Registration Number: \_\_\_\_\_ VAT No.: \_\_\_\_\_

### Assessment Details

Assessment Applied for: **Heat Pump**  **Solar**

Training Provider: \_\_\_\_\_

\*NB\* Copy of Certificate must be attached. Approved training provider to be verified with IOPSA prior to application.

### Supporting Documentation

Please note that without the following documentation, your application cannot be processed.

Certificate of Attendance from an Accredited Training Provider:

Certified copy of Identity Document:

Proof of Qualification or Copy of PIRB Registration Card:

(If not PIRB Registered) (If applicable)

Tel: 08610 75862  
011 4540025  
e-mail [info@iopsa.org](mailto:info@iopsa.org)  
VAT Number 4740276391  
NPO 175-644

[www.iopsa.org](http://www.iopsa.org)  
**Platinum Members**  
Massbuild (Pty) Ltd., Cachet International Holdings,  
Lixil Africa (Pty) Ltd., Electrolux SA (Pty) Ltd.,  
On Tap Holdings (Pty) Ltd., Plumblink, Saffer,  
Interact Media Defined, PIRB

Suite 01 Dowerglen Plaza  
73 Sycamore Drive  
Dowerglen  
Edenvale  
Johannesburg  
1609

### Terms and Conditions

**Payments** for the respective assessments are to reflect in IOPSA's Bank account before assessment can take place. Payment and reference details shall be reflected on the IOPSA Invoice, for timeous allocation please ensure correct reference number is used. IOPSA shall not be held liable for delays should this process not be followed.

**Verification** of all supporting documents shall be carried out, any discrepancies, incorrect information provided and/or omitted shall warrant a delay and may prejudice the application. Applicants are at all times to supply true, correct and complete information.

**Notification of Assessments**, including the Rules and requirements shall be provided, post-verification of all documentation by the Facilitator, and upon acceptance of Appointment date, by the Applicant.

**Failure of Assessment** shall result in the Applicant having to make re-application. Applicants to book within 7 days of Failed Assessment to secure the re-assessment rate, thereafter new application fees will be levied.

**The Pass rate** requirement is 75% for all Assessments.

### Assessment Cancellations and Postponement

- Applicants not accepted due to the use of unaccredited training providers are to attend Accredited training and re-apply. **Applicants are to ensure that their training is validated before submitting this application.**
- Applicants not accepted are to be refunded, less Cancellation and Registration fees. Re-Assessment does not apply – New application to be followed.
- Cancellation for non-notification; Applicant to be refunded less Registration and Cancellation fees.
- Should the Applicant's Internet/ connectivity fail or a system error, they are to contact the Administrator for postponement within 24hours. Extended notice thereof shall levy a Re-Assessment Fee.
- Cancellations General; applicants to be refunded less Registration and Cancellation fee.

### Disclaimer and Signature

I the applicant, by my signature below, certify that;

- The above information is true and complete to the best of my knowledge and any discrepancies, incorrect information provided and/or omitted shall warrant a delay and may prejudice my application
- I have read and Clearly understand the application procedure/ Terms and Conditions contained herein.
- I am satisfied that I am in a position, having carried out/ attended sufficient theoretical/ workplace experience to undertake the respective Assessment.

I, \_\_\_\_\_ the Applicant with ID Number: \_\_\_\_\_  
Name and Surname

declare that the above is true and correct.

This done and signed at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_  
Area Date Month Year

Signature: \_\_\_\_\_