

SECTION 1 PRACTICAL ASSESSMENT

- This is a practical installation assessment
- Only learners who have passed their theory assessment (within the last 6 months) will be eligible for the practical installation assessment
- The assessment will be (x) hours
- Learner will be assigned their own cordoned off work area
- SABS standards will be permitted during the installation
- A minimum of 10% of all assessments will be moderated by the moderator
- A minimum of 5 % of all assessments will be moderated by the moderating assessor

SECTION 2 IDENTIFICATION

- Identification to be produced to the examiner
- No identification - will result in no practical assessment

SECTION 3 ARRIVAL

- Arrive at the venue on the correct day and time
- Arrive at least ½ hour before the commencement of the assessment
- Announce yourself to the examiner
- Read the policy and procedures stuck up on the wall outside the assessment venue
- Informing the examiner if you are unclear on any procedures read before the commencement of the assessment
- Check all details on the assessment register are correct
- Sign the assessment register

SECTION 4 LATE ARRIVALS

- The following will apply:
- All paperwork will be completed
- Allowed to enter assessment venue, no extra time permitted
- If learner arrives 1 hour after the commencement of the assessment he/she will not be permitted to enter the assessment venue – cancellation policy applies

SECTION 5 TOOLS

- Bring your own tools to the assessment – see tool list
- No sharing of tools will be permitted

SECTION 6 BELONGINGS

- All textbooks or other written materials will be placed with the learners belongings
- All phones to be switched off
- All electronic devices including: smart phones, ipads, ipods etc will be placed with the learners belongings
- All belongings will be placed in a designated area in the assessment venue and the learner will not have access to his/her belongings for the duration of the assessment
- On completion of assessment learners will collect belongings and leave the assessment venue in silence

SECTION 7 SUSPICIOUS BEHAVIOR

- If the assessor has any reason to believe that the learner is involved in any sort of illegal/suspicious behaviour, the examiner will make the learner aware of his suspicions and make a note of the behaviour on the results sheets under the notes section – this will then be taken up with the moderator

SECTION 8

QUESTIONS & DISCUSSION

- No questions will be referred to the assessor during the assessment
- The assessor is not at liberty to assist the learner with any installation information in any way
- No discussions will be allowed

SECTION 9

TIMES

- On completion of his/her practical assessment the learner will advise the assessor, the assessor will then do the final test inspection
- Examiner will call time when the assessment has to be completed
- All tools will be placed down immediately
- Learners will under no circumstances be allowed more time to complete the assessment
- Learners will be asked to leave the assessment venue once the assessor has done the final test inspection
- No learner will be permitted back into the assessment venue once he/she has left

SECTION 10

DRUG, ALCOHOL, FIREARMS, AND LANGUAGE

- Under NO circumstances will a learner be permitted to be assessed if he/she is in any way intoxicated or under the influence of any drugs – will be asked to leave immediately – see cancellation policy
- Under NO circumstances will a learner be permitted to be assessed if he/she is carrying a firearm – learner will be asked to leave immediately – see cancellation policy
- Under NO circumstances will any abusive language by the learner be tolerated – he/she will be asked to leave immediately – see cancellation policy